

HOUSING AND ENVIRONMENT COMMITTEE

COMMITTEE BUSINESS

11 March 2014

Please note that this statement contains a note of every report which has been instructed for submission to this Committee. All other actions which have been instructed by the Committee are not included, as they are deemed to be operational matters after the point of committee decision.

<u>No.</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>	<u>Report Expected (if known)</u>
1.	Housing and Environment Committee 26 Aug 09 article 16 Housing and Environment Committee 29 Oct 13 Article 17	<u>Modernising Public Space CCTV</u> The Committee resolved:- to instruct officers to submit a further all encompassing report, detailing the merits and costs of the existing and proposed new CCTV system, in particular the impact CCTV has had on assisting convictions; and investigating other systems and new technologies that could be adopted, to a future meeting of the Committee. <u>The Committee resolved:-</u> (a) to note the progress made in terms of the in-house delivery model; and (c) to approve the further development of the in-house model by producing a detailed business case that outlines long term funding and staffing requirements.	We have assigned a project manager to take forward the in-house option. An initial meeting has been had with the Police and we await further information from them.	Director of Housing and Environment	11 Mar 14	20 May
2.	Housing and Environment Committee 06 Aug 09 article 19	<u>Duthie Park Restoration – Heritage Lottery Funding Bid</u> The Committee resolved:- to instruct the Director of Housing and Environment to provide further	Update to be provided at next committee	Head of Environment Services	20 May 14	20 May 14

<u>No.</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>	<u>Report Expected (if known)</u>
		progress reports including details on the outcome of the tendering process in the Housing and Environment information bulletin.				
3.	Housing and Environment Committee 13 Sept 11 article 2	<u>Major Repairs to Multi Storey Blocks</u> The Committee resolved:- (vi) to instruct that a risk register be presented to Committee at each meeting until the project is delivered.	Update is provided in the bulletin.	Head of Regeneration and Housing Investment	When appropriate	
4.	Housing and Environment 30 Oct 12 Article 15	<u>Progression of Transfer of Regeneration and Housing Investment Service to an Arms Length Company</u> The Committee resolved:- To instruct officers to review all options for the delivery of the Regeneration and Housing Investment Service including Local Authority Trading Company and report back in six months time.	After consultation it is apparent that before reporting back to committee further analysis is required on the impact that current and future capital and revenue programmes will have on how the Service will operate as a business going forward. We are continuing to work closely with the staff and unions reviewing all options for the future delivery of the service. A report will be provided to this committee once all the options can be fully examined.	Head of Regeneration and Housing Investment		
5.	Housing and Environment 15 Jan 13 Article 14	<u>Welfare Reform</u> The Committee resolved:- To include Welfare Reform on future Committee Business Statements.	We continue to manage the impact of welfare reform. Further updates will be provided as and when appropriate.	Head of Housing and Community Safety		
6.	Housing and Environment 14 May 13 Article 13	<u>Development of an Asset Management Plan for the Council's Housing Stock</u> The Committee resolved:- to instruct the Director of Housing and	Work on the multi storey asset management model is drawing to an end and officers are currently being asked to provide scenarios which can be used to test the	Head of Regeneration and Housing Investment		

<u>No.</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>	<u>Report Expected (if known)</u>
		Environment to report back to committee on the outcomes of the asset management plan for all housing stock at the earliest opportunity.	model. A demonstration of this model has been presented to the Housing and Environment Senior Management Team and dates are being arranged for presentations to elected members.			
7.	Housing and Environment 14 May 13 Article 15 and Council 26 June 13 Article 19	<u>Tillydrone Update – A Way Forward</u> The Committee resolved:- To instruct officers to report back to a future meeting of the Committee with clear recommendations on land use to support regeneration based upon the desktop reports, title reports and financial viabilities for each site.	An update is provided in the bulletin.	Head of Regeneration & Housing Investment	11 Mar 14	11 Mar 14
8.	Housing and Environment 30 Aug 13 Article 6	<u>Amenity Housing Assessments (within Performance Report)</u> (i) in relation to a question from Councillor Delaney regarding amenity housing assessments and the lack of understanding from tenants on how they apply for an assessment, to note that the Director of Housing and Environment would liaise with colleagues in Social Care and Wellbeing and report back to Committee with an update on the number of assessments that had been completed and that the Housing Manager would discuss particular cases with Councillor Delaney outwith the meeting;	An update is provided in the bulletin.	Director of Housing and Environment	11 Mar 14	11 Mar 14

<u>No.</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>	<u>Report Expected (if known)</u>
9.	Housing and Environment 30 Aug 13 Article 12	<u>Amendments To the Allocation Policy – Applicants with Housing Debt</u> The Committee resolved:- to request officers to submit a report to this Committee in six months providing an update on whether the discretion officers have been granted to move tenants with rent arrears as a direct result of welfare reform was still operating well.	An update is provided in the bulletin.	Head of Housing and Community Safety	11 Mar 14	11 Mar 14
10.	Housing and Environment 30 Aug 13 Article 14	<u>Houses in Multiple Occupation – New Powers in Relation to Overprovision</u> The Committee resolved:- (vi) to request officers to monitor the HMO provision in Old Aberdeen and report back in 12 months; and (vii) to request officers to determine the scale of un-registered houses available to let across the City and report back in twelve months.		Head of Housing and Community Safety	26 Aug 14	26 Aug 14
11.	Housing and Environment 30 Aug 13 Article 16	<u>Update on Informal and Formal Joint Working and Shared Services Arrangements with Aberdeenshire Trading Standards and the wider Scottish Trading Standards Community - Report by the Director of Housing and Environment</u> (ii) to request officers to report back to Committee following the outcome of CoSLA's TS Summit of June 2013 with regard to partnership working, shared services and shared capacity in Trading Standards in Scotland.	We still await the outcomes from the COSLA TS Summit. A report will be presented once the outcomes have been received. Recommend for removal	Head of Environment Services		

<u>No.</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>	<u>Report Expected (if known)</u>
12.	Housing and Environment 30 Aug 13 Article 18	<u>Park Management Rules - Report by Director of Housing and Environment</u> (iii) to note that the report detailing the outcome of this public notification will be presented to Committee later in 2013	An update is provided in the bulletin.	Head of Environment Services	14 Jan 14	11 March 14
13.	Council 18 Dec 13 Article _	<u>Systema Scotland and Aberdeen</u> (vi) that a subsequent report be brought to Council, which would include the business plan, financial costings, asset and other implications; and thereafter reports be submitted to the Education, Culture and Sport, Enterprise, Strategic Planning and Infrastructure, Housing and Environment and Social Care, Wellbeing and Safety Committees, to ensure that the introduction of a "Big Noise" Centre in the city, its principles and experience could be integrated in other aspects of the Council's work;	Report going to Council on 14 May. Thereafter, may be update to ECS in June. Recommend for removal on the basis that any future report on Systema Scotland would be presented to the Committee.			
14.	Housing & Environment 14 Jan 14 Article 6	<u>Review of Parking Charges</u> To recommended to the Enterprise, Planning and Infrastructure Service that they manage all parking across the City and if agreed to request that a report be submitted to this Committee in 12 months providing an update on how the service was operating.		Head of Asset Management and Operations	Jan 15	Jan 15
15.	Housing & Environment 14 Jan 14	<u>Rent Arrears</u> (x) to receive a further report on progress with this issue in 6	Report is on the agenda.	Head of Housing and Community Safety	26 Aug 14	26 Aug 14

<u>No.</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>	<u>Report Expected (if known)</u>
	Article 12	<p>months;</p> <p>xiii) to request officers to submit a report outlining how the service were going to implement targets for the management of rent arrears in particular those tenants with 13 weeks or more of rent arrears; and</p> <p>(xvi) to request officers to include information in future reports relating to tenants who claim partial housing benefit and how they were managing to pay the remaining rent.</p>			11 Mar 14	11 Mar 14
16.	Housing & Environment 14 Jan 14 Article 23	<p><u>Installation of Combined Heat and Power and Proposals for Major Repairs to Multi Storeys in the Cornhill Area</u></p> <p>to request officers to submit a report to this Committee providing the outcome of discussions with Ministers and the outcome of sharing the risk with potential contractors.</p>	The Service is preparing information and evidence gathered from QC advice on the matter to have more formal discussions with Ministers. Informal discussions have proven positive and indicated that it is an area of legal challenge that should be explored.	Head of Regeneration and Housing Investment		